

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Personnel	(2) MEETING DATE January 10, 2006	(3) CONTACT/PHONE Richard Greek (805) 781-5960 Mary York (805) 781-5973	
(4) SUBJECT Employee recognition for Years of Service.			
(5) SUMMARY OF REQUEST In 1996, the Board of Supervisors adopted the County's Employee Recognition Program, which included, as one of its elements, a Service Program honoring County employees who have been employed by the County for five years and at additional five year intervals up to and including 30 years of service. Under the adopted procedures, employees with 20-plus years of service would be honored by presentation of their commemorative item at a Board of Supervisors' meeting.			
(6) RECOMMENDED ACTION We respectfully recommend that the Board of Supervisors honor employees noted on the attached report for their years of service.			
(7) FUNDING SOURCE(S) Risk Management, Budget Unit 2340	(8) CURRENT YEAR COST N/A \$ 4,000	(9) ANNUAL COST \$4,000	(10) BUDGETED? <input checked="" type="checkbox"/> YES <input type="checkbox"/> N/A <input type="checkbox"/> NO
(11) OTHER AGENCY/ADVISORY GROUP INVOLVEMENT (LIST): The Risk Management Division of the County Administrative Office serves as the lead in managing the program with support from Information Services, Auditor-Controller and Personnel.			
(12) WILL REQUEST REQUIRE ADDITIONAL STAFF? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, How Many? _____ <input type="checkbox"/> Permanent _____ <input type="checkbox"/> Limited Term _____ <input type="checkbox"/> Contract _____ <input type="checkbox"/> Temporary Help _____			
(13) SUPERVISOR DISTRICT(S) 1st, 2nd, 3rd, 4th, 5th, <input checked="" type="checkbox"/> All		(14) LOCATION MAP <input type="checkbox"/> Attached <input checked="" type="checkbox"/> N/A	
(15) AGENDA PLACEMENT <input type="checkbox"/> Consent <input type="checkbox"/> Hearing (Time Est. _____) <input checked="" type="checkbox"/> Presentation <input type="checkbox"/> Board Business (Time Est. _____)		(16) EXECUTED DOCUMENTS <input type="checkbox"/> Resolutions (Orig + 4 copies) <input type="checkbox"/> Contracts (Orig + 4 copies) <input type="checkbox"/> Ordinances (Orig + 4 copies) <input checked="" type="checkbox"/> N/A	
(17) NEED EXTRA EXECUTED COPIES? <input type="checkbox"/> Number: _____ <input type="checkbox"/> Attached <input checked="" type="checkbox"/> N/A		(18) APPROPRIATION TRANSFER REQUIRED? <input type="checkbox"/> Submitted <input type="checkbox"/> 4/5th's Vote Required <input checked="" type="checkbox"/> N/A	

(19) ADMINISTRATIVE OFFICE REVIEW <div style="text-align: right; font-size: 2em; font-family: cursive;">OK</div> <div style="text-align: right; font-size: 3em; font-family: cursive;">A-2 (1-10-06)</div>



Personnel Department SAN LUIS OBISPO COUNTY

Richard D. Greek, Personnel Director

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TO: HONORABLE BOARD OF SUPERVISORS

FROM: RICHARD D. GREEK, PERSONNEL DIRECTOR

DATE: JANUARY 10, 2006

SUBJECT: EMPLOYEE RECOGNITION FOR YEARS OF SERVICE

Daina Leary	Assessor
Eric Burt	Behavioral Health
James Orton	County Counsel
Spence Grafft, Jr.	General Services
Judith Horner	Library
Phyllis Lynch	Library
Steven Tate	Sheriff-Coroner

RECOMMENDATION:

We respectfully recommend that the Board of Supervisors honor these employees for their years of service:

DISCUSSION:

In 1996, the Board of Supervisors adopted the County's Employee Recognition Program, which included as one of its elements a Service Recognition Program honoring County Employees who have been employed by the County for five years and at additional five-year intervals up to and including 30 years of service. Under the adopted procedures, employees with 20-plus years of service are to be honored by presentation of their commemorative item at a Board of Supervisors' meeting.

OTHER AGENCY INVOLVEMENT:

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The Risk Management Division of the County Administrative Office serves as the lead in managing the program, with support from Information Technology, Auditor-Controller and Personnel.

FINANCIAL IMPLICATIONS:

The annual cost of this program is: \$4,000.

INTENDED RESULTS:

Recognition of employees who have completed 25 years of service with the County of San Luis Obispo.

c-David Edge, County Administrative Officer

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